

**PROCEEDING OF THE DISTRICT REVENUE OFFICERS MEETING
AND DISTRICT STEERING COMMITTEE MEETING HELD ON
27.11.2009 AT COLLECTORS CONFERENCE HALL, CHATRAPUR**

The meeting was presided over by Collector, Ganjam. It was attended by Supdt. Of Police, Chatrapur & Berhapur, A.D.M.(Rev.), A.D.M.(Gen), Sub-Collector Chatrapur, Bhanjangan, Berhampur, Supdt. of Excise, Revenue Officers of Sub-Collector's Office, all Tahasildars, Addl. Tahasildars, A.S.O. Computer Cell of Tahasils, Mining Officer, Berhampur, Drugs Inspector, Bhanjanagar & of Municipal Corporation Berhampur and Dist. Sub-Registrar, Chatrapur.

At the beginning, Collector welcomed all the participants to the meeting. A detail discussion has been made as per the Agenda in the Meeting.

SUBMISSION OF COMPLIANCE REPORT

Compliance report on the proceeding of the previous Meeting held on 14-10-2009 has not been received from the Sub-Collectors as well as from the Tahasildars except Tahasildar, Ganjam, Bhanjanagar, Sorada, Kodala, Chikiti, Digapahandi, Khallikote, Sanakhemundi & Patrapur in spite of repeated instruction. A.D.M expressed his displeasure for non submission of compliance report by the Sub-Collectors as well as Tahasildars before the Meeting and instructed all of them to submit the compliance report before the District Revenue Meeting henceforth.

ACTION PLAN

A.D.M has defined in detail about the provision contemplated U/S 23 & 23-A of O.L.R Act. He has pointed out that the lands transferred from ST & SC persons to non SC & ST persons without prior permission U/S 22 of the O.L.R Act. be booked with cases U/S 23 of the O.L.R Act. Similarly lands of ST & SC people occupied by non SC & ST people, be booked on suomoto U/S 23-A of O.L.R Act. for restoration of the same to the ST & SC person. 78 cases are so far instituted under this section as yet. The institution is not up to the mark though there are number of instances being reported in the District.

District Sub-Registrar Chatrapur has stated that they have detected 268 illegal transaction of ST land and 12 illegal transaction of SC land so far. Similarly, Tahasildar Sorada reported that he has detected 17 cases Under Regulation-2/56 so far. A.D.M. instructed the District Sub-Registrar Chatrapur & Tahasildar Sorada to submit necessary proposal to the concerned Sub-Collectors for initiation of case at their level forthwith. He has also instructed the Sub-Collector, Berhampur to take steps for detection of cases in 33 scheduled villages of Patrapur Tahasil and MADA pocket area of Sanakhemundi Tahasil. He has also instructed all the Tahasildars and District Sub-Registrar Chatrapur to take immediate steps to complete the verification of records on transfer of land from ST & SC persons to non ST & SC persons within the date line given by the Govt. for this and submit a detailed report on this aspect to District Office for onward transmission of the same to Govt.

SCHOOL CERTIFICATE

The details of distribution of School Certificate during the year 2009-10 is as follows.

SL NO	NAME OF TAHASILS	TOTAL NO OF SCHOOLS	TOTAL STUDENTS	NO OF STUDENTS COVERED	BALANCE	CERTIFICATE ISSUED					
						RESIDENT	INCOME	SC	ST	OBC	SCBC
1	Chatrapur	21	3577	3577	0	2857	1923	316	0	348	220
2	Purushottampur	24	3192	2252	940	1740	188	125	0	43	156
3	Kodala	8	1182	1182	0	1009	168	59	0	125	88
4	Khalikote	38	3866	2211	1655	2211	2211	173	55	45	40
5	Hinjili	22	3572	3410	162	2436	640	117	2	103	112
6	Ganjam	15	2973	1360	1613	1360	1360	266	292	504	33
7	Polasara	23	3225	1255	1970	1252	0	2	1	0	0
8	K.S.Nagar	19	3341	2890	451	2890	984	120	0	218	452
9	Berhampur	53	9673	5208	4465	5208	302	205	52	428	375
10	Digapahandi	36	4451	4354	97	3741	3404	445	0	0	16
11	Konisi	19	2776	1997	779	1997	1997	325	29	843	396
12	Chikiti	9	1174	998	176	1011	923	67	17	65	183
13	Patrapur	19	2147	2021	126	2021	0	362	122	1227	0
14	Sanakhemundi	19	3649	1414	2235	1318	0	62	19	0	75
15	Bhanjanagar	23	5121	3319	1802	2120	2120	489	189	234	1321
16	J.N.Prasad	26	3749	2192	1557	1496	692	461	50	453	1145
17	Belaguntha	17	3124	2537	587	1564	1564	248	16	63	1058
18	Aska	19	1600	1600	0	1600	205	176	0	206	278
19	Seragarh	21	1443	1156	287	1156	545	283	0	324	346
20	Dharakote	12	731	731	0	504	60	141	24	156	172
21	Buguda	22	4310	3978	332	3978	700	413	44	1518	1927
22	Sorada	18	2611	1976	635	1976	1976	261	225	422	392
T O T A L		483	71487	51618	19869	45445	21962	5116	1137	7325	8785

Collector reviewed the Progress of distribution of School Certificates by the Tahasildars in the Meeting. He has expressed his satisfaction on the performance of the Tahasildar Chatrapur, Kodala, Aska & Dharakote as they have completed the distribution of School Certificate as per the programme. He has also pointed out that the coverage on distribution of School Certificate by the Tahasildar Sanakhmundi Polasara, Bhanjanagar, J.N.Prasad are poor. He has instructed all the Tahasildars who have not completed the distribution of School Certificate as yet to complete the same by end of November 2009 unflinchingly.

EXCISE ENFORCEMENT

The Supdt. of Excise , Ganjam has explained in detail about the Excise raids in Ganjam & Berhampur Police District in the month of October 2009 in the Meeting. He has submitted that good number of Excise raids have been conducted during October 2009 and the Police Authority has also cooperated well in the raids. He has also intimated that the Tahasil level and Sub-Division level Excise Meetings have been conducted regularly and the proceeding of the said meetings have also been released regularly.

Collector instructed the Supdt. Of Excise to focus on the sensitive areas and continue the raids against the illegal vendors / offenders. He has also instructed the Supdt. Of Excise to complete the supply of dress code by end of this month.

SINGLE WINDOW

Collector reviewed the functioning of the Single Window in each Tahasil. It is come to notice that the construction work of Single Window has not been completed in some of the Tahasilds though allotment has been placed before the engineering personals well in advance. He has asked the Tahasildar to submit a detailed report where work has not yet been completed to the Deputy Collector Revenue to-day positively so as to move the concerned Executive Engineers to complete the work early.

Collector has also instructed all Sub-Collectors and Tahasildars to streamline the Single Window System.

DISPOSAL OF REHABILITATION ASSISTANCE CASES

Collector reviewed the Rehabilitation application pending with the Tahasildars by end of October 2009. 147 Rehabilitation applications are pending with the Tahasildars for submission of enquiry report as on to day. The highest pending is 45 in Berahampur Tahasil followed by 17 in BHanjargar, 16 in Chatrapur and 13 in Digapahanbdi Tahasil. He has instructed all the Tahasildar to expedite the enquiry reports pending with them as early as possible.

PENSION CASES

Collector reviewed the position of pending pension cases pending with the Tahasildars and the Sub-Collectors in the meeting and instructed all of them to take immediate action to submit the final pension papers on the pending cases to District Office immediately.

DEDPARTMENTAL PROCEEDINGS

Collector reviewed the of D.P cases pending with the Officers for submission of enquiry report in this District. The highest pending is at Sub-Collector's Office, Berhampur. He has instructed all the Sub-Collectors and other Enquiry Officers to complete the enquire of the D.P. cases pending up to 2008 by 15-12-2009 at the latest and submit the enquiry reports to District Office by 20.12.2009 unfliningly.

MINING

In the last Revenue Meeting, it was decided to conduct a joint enquiry on the working Mines as well as non working Mines existing in this District by the Mining Officers & by the Concerned Tahasildar and submit a status report to the Dist Office, but it is told by the Mining Officer that the enquiry is going on and not yet been completed. In this venture, the Tahaildar, Patrapur, Khallikote, Aska , Chatrapur, Berhampur, Digapahandi, Sanakhemundi and Chikiti have submitted their reports. Collector asked A.D.M. (Revenue) to supply of list of working & non-working mines to the Supdtt. of Police. He has also asked all the Sub-Collectors to make a close eye on the non-working mines existing in their jurisdiction to avoid illegal lifting of minor minerals.

ENFORCEMENT OF MINOR MINERALS.

The details of seizer of vehicle and collection of fine amount for illegal extraction of minor minerals from 12-10-2009 to 21-11-2009 by the Tahasildars is as follows.

Name of the Tahasil	COLLECTION FROM 12-10.2009 TO 21-11-2009					PROGRESSIVE COLLECTION UP TO 21-11-2009		
	Type of vehicle seized		Fine Collected (In Rs.)	Royalty Collected (In Rs.)	Total	Fine Collected (In Rs.)	Royalty Collected (In Rs.)	Total
	Truck	Tractor						
CHATRAPUR	1	2	10000	502	10502	28000	1088	29088
KODALA	0	11	34114	1124	35238	37114	1424	38538
KHALLIKOTE	0	10	35000	0	35000	54657	949	55606
PURUSOTAMPUR	0	3	5000	237	5237	37000	822	37822
HINJILICUT	0	2	4000	0	4000	10000	863	10863
BERHAMPUR	1	33	110399	30925	141324	144399	31674	176073
DIGAPAHANDI	0	7	11000	252	11252	89217	2792	92009
KONISI	1	9	61500	0	61500	131972	2878	134850
CHIKITI	2	12	38800	1020	39820	57939	1748	59687
PATRAPUR	1	8	37008	8526	45534	190808	85538	276346
BHANJANGAR	0	2	3000	89	3089	6500	239	6739
ASKA	0	10	23239	1261	24500	26239	1261	27500
SURUDA	0	0	0	0	0	38000	728	38728
BUGUDA	0	3	3000	150	3150	20000	900	20900
SERAGARH	0	2	2000	184	2184	13000	334	13334
SANAKHEMUNDI	0	7	4300	417	4717	29200	669	29869
K.S.NAGAR	1	1	18500	0	18500	39800	30	39830
J.N. PRASAD	0	4	8610	384	8994	23460	894	24354
GANJAM	1	2	7000	247	7247	7000	247	7247
DHARAKOTE	0	1	2000	306	2306	5000	306	5306
POLASARA	0	2	9000	0	9000	9000	0	9000
BELAGUNTHA	0	3	6500	42	6542	9500	126	9626
TOTAL	8	128	416470	45318	461788	1007805	135510	1143315

Collector expressed his satisfaction on the performance of Tahasildar Berhampur, Konisi, Patrapur, Khkallikote and Kodala for their enforcement activities on minor minerals during the period from 12-10-2009 to 21-11-2009. He has also instructed the other Tahasildars to improve their performance on enforcement for better collection of fine amount from the vehicles who have lifting unlawfully minor minerals during the coming months. Collector also instructed the A.D.M. Revenue to constitute a Dist task force to conduct raids in the sensitive Thasils.

TATA SEZ.

A.D.M. has told in the meeting that transfer of the Govt. land to IDCO for establishment of SEZ at Gopalpur is pending with Tahasildar Berhampur and Chatrapur, He has expressed his displeasure on Tahasildar Berhampur who have failed to submit the lease proposal for A.C. 7.965 of land of village Mansurkota though the De-reservation of Ac.7.965 in Mansurkota has been sanctioned by the Collector vide order No. 1727 dt. 14.08.2008, He has asked the Tahasildar Berhampur to expedite the lease proposal immediately to District Office as it is badly delayed at his level

REGULARISATION OF ADVANCE POSSESSION.

The details of Govt. land given advance possession to different organisation are as follow.

Name of the Tahasil	Area given in Advance possession	Department to whom advance possession given	Remarks
Berhampur	Ac. 1536.310	ADGM, School, Golabandha	Pending with Tahasildar
Konisi	Ac. 320.590	ADGM, School, Golabandha	Pending with District Office
Digapahandi	Ac. 6.155	Co-operative Deptt.	Pending with Tahasildar
Chatrapur	Ac. 120.116	SOUTH CO	Pending with Govt.
Aska	Ac. 30.760	Spinning Mill Aska	Pending with B.O. Revenue & Govt.
Purushottampur	Ac. 6.000	O.P.T.C, Ltd., Bhubaneswar	Pending with B.O. Revenue

From the above it is seen that the alienation / lease proposals are pending with Tahasildar Berhampur, Konisi & Digapahandi for submission. A.D.M. instructed them to take immediate steps to submit the pending alienation / lease proposals to District Office to regularise the advance possession of land given to different quarters forthwith.

SETTLEMENT OF GRAMKANTHA LAND

The details of collection of application for settlement of Gramakhanta land in the camp courts are given below.

Name of the Tahasil	No. of R.I Circle	Total No. of Village in the Tahasil	NO. of applications collected	No. of villages completed	No. of camp court attended by the Tahasildar	No. of camp court attended by the Sub-Collector
Chatrapur	11	89	4679	36	04	2
Purusotamapur	11	130	2850	17	04	01
Kodala	3	50	1416	11	9	1
Khalikote	13	339	4434	53	16	7
Hinjili	14	52	6123	16	29	8
Ganjam	6	113	1444	13	10	1
Polasara	9	138	1281	11	05	0
K.S.Nagar	5	81	1143	4	3	1
Berhampur	22	105	4356	25	10	4
Digapahandi	15	271	10103	120	16	02
Konisi	13	94	5586	35	26	04
Chikiti	4	76	3466	29	15	05
Patrapur	9	352	11510	80	24	2
Sanakhemundi	7	162	6643	34	6	1
Bhanjanagar	8	142	3330	64	8	3
J.N.Prasad	8	148	3748	70	8	5
Belaguntha	6	93	3170	45	7	3
Aska	8	62	6597	56	9	5
Seragarh	9	61	3663	38	4	1
Dharakote	7	120	5005	79	4	2
Buguda	4	102	4032	48	04	02
Sorada	6	142	3859	71	18	6
TOTAL	198	2922	98438	955	239	66

Collector reviewed the collection of G.K. lease application by the Tahasildar in the Meeting. He has expressed his satisfaction on the performance of Tahasildars Patrapur Hinjili Digapahandi and Sankhemundi on collection of applications during the month of October 2009.

He has expressed his displeasure on the poor performance of Tahasildar, J.N. Prasad, K.S. Nagar, Bhanjanagar, Dharakote & Bellaguntha. He has also expressed that holding of camp courts by the Tahasildars on this aspect is not up to the mark. He has therefore instructed all the Tahasildars to hold good number of camp courts to obtain applications during the coming months and to the Sub-Collector to focus on this.

A.D.M.(Rev) asked the Tahasildars to submit information in the following proforma for review in the next revenue meeting.

Name of the Tahasil	No.of R.I. Circles	Total no.of village	Total no.of G.K holdings	Total No.of applications collected	No.of village completed	No.of camp courts attended by Tdrs	No.of camp courts attended by Sub-Collectors
1	2	3	4	5	6	7	8

Collector has allowed the Tahasildars to spent Rs.10,000/- (Rupees Ten Thousand) each from the user fees for printing of forms for this purpose.

COLLECTION OF LAND REVENUE

The Unit wise Collection of this District against the Target is as follows.

UNIT	TARGET	COLLECTION	%AGE
RENT	4890963.78	1042887.05	21.32
CESS	14408818.00	2080402.85	14.44
N.CESS	819.91	1213.80	148.04
PART-I (TOTAL)	19300601.69	3124503.70	16.19
SAIRAT	55102621.06	2952540.00	5.36
MISC. REVENUE	125632777.26	69387530.65	55.23
PART-II (TOTAL)	180735398.32	72340070.65	40.03
CBWR	98393669.86	5264767.25	5.35
FWR	1570330.14	42716.75	2.72
PART-III (TOTAL)	99964000	5307484.00	5.31

A.D.M reviewed the Collection position unit wise and Tahasil wise in the Meeting. He has expressed his displeasure on poor collection performance of Tahasildars under Part-I and Part-II account. He has instructed all the Tahasildars to follow the following instructions for better collection of Govt. dues during this year as collection session is just approaching.

01. Tahasildar must obtain the advance Tour programme of R.Is for month of December 09 to March 2010 by 30-11-2009 and submit consolidated programme to Sub-Collectors and to District Office by 05-12-2009 positively so that, the higher Officers will visit the collection camps of the RIs during their visit to the field.
02. An action Plan for the Year 2009-10 be prepared in keeping view the Target given by the Govt. for this Year.
03. A copy of the list of big defaulter be prepared village wise and submit the same to the Dist. Office e-mail
04. Sub-Collectors must hold R.I level Meeting in their respective Sub-Division level before starting of the Collection session.
05. Attachment of warrant will issued to the R.Is on the pending Certificate Cases.
06. All the Arrears out standing more than 3 years under Part-I and Part-III account be covered by Certificate cases.
07. Collection of performance of each R.I be reviewed regularly in the field staff meeting twice in a month.
08. R.Is may be impressed to for attachment of standing paddy crop on the agriculture encroachment cases by observing necessary formalities as required under the Rule

SUBMISSION OF REVISED D.C.B FOR THE YEAR 2008-2009.

None of the Tahasildars of the district have submitted the revised DCB for the year 2008-09 till today though they have been categorically asked to submit the same by 20.11.2009 positively. A.D.M. instructed the Deputy Collector(Touzi) to chalk out a programme immediately and see that submission of revised D.C.B. by the Tahasildars be completed by 05.12.2009 at the latest.

SETTLEMENT OF SAIRAT SOURCES

The details of disposal of Sairat sources for the year 2009-10 is as follows.

Name of the Tahasil	Total Sairat Sources for the Year 09-10	No. of Sources settled up to previous month for the year 09-10	No. of sources settled during this month for the year 09-10	Total no. of sairat sources settled for the year 09-10	Balance for settlement
Berhampur	85	62	0	62	23
Konisi	74	39	0	39	35
Patrapur	37	14	0	14	23
Chikiti	32	29	0	29	3
Digapahandi	48	33	0	33	15
Sanakhemundi	52	27	0	27	25
Chatrapur	45	38	0	38	7
Khallikote	21	18	0	18	3
Kodala	7	5	0	5	2
Purushottampur	41	31	0	31	10
Hinjili	24	23	0	23	1
Ganjam	30	23	0	23	7
K.S.Nagar	51	35	0	35	16
Polasara	40	24	0	24	16
Bhanjanagar	43	18	0	18	25
Buguda	57	34	0	34	23
Aska	36	30	0	30	6
Surada	19	16	0	16	3
Seragarh	23	10	0	10	13
Dharakote	23	18	0	18	5
Belaguntha	34	11	0	11	23
J.N.Prasad	45	19	0	19	26
	867	557	0	557	310

A.D.M reviewed the progress of settlement of Sairat Sources by the Tahasildar in the Meeting. 310 Sairat Sources are still pending in different Tahasil for settlement. A.D.M. instructed all the Tahasildars to take immediate steps to settle these sources by auction or by negotiation to avoid leakage of revenue. He has also cautioned all the Tahasildars not to keep any Sairat Sources for Departmental Management at any cost. He is also instructed all the Tahasildars to verify the case record and confirm whether the auction amount has been realised fully or not. If any amount is outstanding against the auctioned sources then immediate steps will be taken to realise the amount from auction holder as the financial year 2009-10 is going to be closed shortly.

It is reported by some of the Tahasildars of new created Tahasils that the sairat case record relating to their Tahasils have not been transferred to them from the mother Tahasil. A.D.M. instructed the mother Tahasildars to transferred the case records to the new created Tahasil forthwith so as to enable them to take advance action for auction for the year 2010-11.

DISPOSAL OF REVENUE CASES.

MUTATION

Collector reviewed the Institution and disposal of Mutation cases made by the Tahasildars during October 2009 in the Meeting. He has observed that in most of Tahasils institution of cases on STR is more than the STR received from the Sub-Registrar Office during October 2009. He has pointed out that STRs of the previous months are still pending with the Tahasildars for initiation of cases. He has instructed all the Tahasildars to clear up this pending by end of this month and to discourage the institution of cases on application.

During October 2009, 5868 cases are disposed of by the Tahasildars leaving a balance of 32529 for disposal. Out of the total disposed of cases 2540 cases are allowed cases and 3314 are dropped and rejected cases. Collector instructed all the Tahasildar to give all most care to dispose of more number of Mutation cases during the coming month. He has also expressed his displeasure for holding of poor number of camp court by the Tahasildars Sanakhemundi, Ganjam, K.S.Nagar, Bhanjanagar, J.N.Prasad & Belaguntha during this month. He has instructed all the Tahasildars to hold at least 15 camp courts in a month henceforth.

ENCROACHMENT

The Institution and disposal of Encroachment cases during the month of October 2009 has been reviewed by the A.D.M in the meeting. He has expressed his displeasure on poor institution and disposal of cases during this month. He has instructed to take immediate steps for attachment of crop on the agriculture encroachment cases where eviction order has already been passed so as to forfeit the standing crop to Govt. by observing all the formalities as required under the rule.

It is instructed to all the Tahasildars to chalk out an action plan to carry out Urban eviction in consultation with the concerned Urban local bodies. But so far no report has been received from any Tahasildars of this District on this aspect. A.D.M expressed his displeasure and once again instructed all the Tahasildars to take effective steps to carry out eviction of the encroachment in the Urban area of their respective Tahasil. Sub-Collectors have also been instructed to monitor this and expedite the eviction.

PROJECT VASUNDHARA

A.D.M reviewed the achievement on distribution of House site under Project Vasundhara against the Target Tahasilwise in the Meeting except Tahasildar Khallikote non of Tahasildars have planned out how to achieve the Target during this year. The achievement made so far is also for from the Target. A.D.M instructed all the Tahsildars to short out this at their level and take effective steps from to-day to achive the Target given to them for 2009-10. by any cost.

O.P.D.R CASES

Collector reviewed the institution and disposal of OPDR cases by the Sub-Collector / Special Certificate Officer / Deputy Collector of Sub-collectors Office and Tahasildars during the month of October 2009 in the Meeting. The disposal is not upto the mark. Collector asked all the Certificate Officer to submit a detailed list of warrant of arrest pending in different Police Station so as to move the concerned S.Ps for its immediate execution. He has also instructed all the Tahasildars and Special Certificate Officers to issue warrant of attachment in the pending O.P.D.R cases forthwith and requested the Sub-Collectors to take steps for its execution during their tour to TAhasils.

LAND PASS BOOK

The distribution of Land Pass Book against the holdings is not up to the mark. ADM instructed all the Tahasildars to give Target of 20 is each R.Is and impress them to achieve this Target.

CASES U/S 22 OF O.L.R ACT

473 cases U/S -22 are still pending for disposal in this District by end of October 2009. The highest pending is 313 in Berhampur Sub-Division followed by 93 in Bhanjanagar and 67 in Chatrapur Sub-Division. A.D.M. instructed all the Sub-Collectors to take sincere efforts to reduce the pending forthwith.

CASES U/S 23 OF O.L.R ACT.

33 Cases involving an area of 17.354 are pending in this District for disposal out of this 15 cases relates to Sub-Collector Berhampur 2 cases relates to Sub-Collector Chatrpur and rest 16 case relates to Sub-Collector, Bhanjanger. A.D.M instructed all the Sub-Collectors to take steps for immediate disposal of all these cases and restore the case land to the illegible SC & ST people forthwith.

CEILING CASES

27 Ceiling Cases with an vesting area of Ac. 860.952 is pending in different TAhasils for disposal. These cases are said to be covered under litigation in different courts . A.D.M instructed the Tahasildars to take immediate steps for realise of the vesting area from the Courts for its early distribution.

FOREST SETTLEMENT CASES

A.D.M. reviewed the disposal of application for settlement of Forest land in different Tahasils during the month of October 2009. He has given the following Target for Collection of application during December 2009 to the Tahasildars .

Sorada = 200, Patrapur = 500, Bhanjanger =100, Khalikote=100
Sanakhemundi = 100, J.N.Prasad = 50, Polasara = 100, Kodala = 50

He has also instructed the Tahasildar to intimate the party where their application has been rejected by the village level committee or by the Sub-Divisional Level Committee.

COLLECTION OF PREMIUM U/S-8(A) OF OLR ACT.

The Collection of premium U/S 8-A of O.L.R Act is as follows.

Sl. No.	Name of the Tahasildar/ Addl. Tahasildar	Target fixed for Collection	Progressive collection	%age of Collection
1	BERHAMPUR	14500000	9699053	66.89
2	KONISI	2500000	913820	36.55
3	DIGAPAHANDI	300000	311997	104.00
4	CHIKITI	300000	242905	80.97
5	PATRAPUR	200000	85350	42.68
6	SANAKHEMUNDI	200000	335	0.17
7	CHATRAPUR	2400000	194360	8.10
8	KHALLIKOTE	500000	224915	44.98
9	KODALA	100000	44283	44.28
10	PURUSOTTAMPUR	300000	393243	131.08
11	HINJILICUT	1000000	108170	10.82
12	POLASARA	100000	38400	38.40
13	K.S.NAGAR	100000	19600	19.60
14	GANJAM	400000	86753	21.69
15	BHANJANAGAR	800000	450127	56.27
16	ASKA	400000	33590	8.40
17	SORADA	100000	77760	77.76
18	BUGUDA	200000	31605	15.80
19	SERAGARH	200000	26740	13.37
20	BELAGUNTHA	200000	0	0.00
21	J.N.PRASAD	100000	0	0.00
22	DHARAKOTE	100000	6000	6.00
T O T A L		25000000	12989006	51.96

A.D.M instructed all the Tahasildars to take immediate steps for initiation of sou motto cases and improve their collection performance during the coming month so as to achieve the District Target. He has further instructed the Tahasildars to check at least 10% of the land converted U/S 8-A in the field during the camp to Circle Office.

BENCH MARCK VALUATION

The Revision of Bench Mark Valuation is due for submission w.e.f 01-01-2010. A.D.M. instructed all the Tahasildars to meet the Tahasil level committee by 20.12.2009 at the latest under the Chairmanship of concerned Sub-Collectors and submit the report to the DSR by 25-12-2009 positively. He has further instructed all the Tahasildars before recommending the Bench Mark Valuation of the locality they must take consideration of the present status of the land .

ALLOTMENT OF LAND FOR SOLID WASTE MANAGEMENT

A detailed discussion has been made in the meeting on allotment of govt. land to the Urban Local Bodies for Solid Waste Management. Lands have already identified for this purpose as reported by the Tahasildars in the Meeting. A.D.M. instructed all the Tahasildars to submit proposals through Case records for sanction of permissive possession by the Collector, Ganjam immediately to District Office.

STEERING COMMITTEE

The following proposals received from the Tahasildars for purchase of Computer & peripherals is approved as per following.

01. Tahasildar Hinjilikatu :
 - i. H.P.Laser cartridge & toner @ 7,100/-
 - ii. Drum, Drum clean Blade, Toner, Service Charge of Zerox Machine = 5098.60
 - iii. Head & Head Cable of D.M Printer = 4204 /
02. Tahalsildar Digapahandi:
 - i. Board Bank connection = 3150
 - ii. Toner = 2050
 - iii. Pendrive = 1000
 - iv. Stationary = 3600
03. Tahalsildar Khallikote :
 - i. Laser Kit of Canon Printer cum Zerox = 10594
(Excludig previous approval Rs. 10,500)
04. Tahalsildar Kodala :
 - i. Toner of Canon Zerox cum Printer and filling up empty Toner = 2500

The Tahasildars concerned are requested to incur expenditure from user fees being collected at their level strictly observing the guideline and norms and conditions issued by the Board of Revenue / OGFR from time to time in this regard.

GENERAL

01. Collector instructed all the Sub-Collectors & Tahasildars to relieve the staff who are under orders of Transfer without awaiting their substitute
02. Tahasildars must hold Grievance Cell on every Saturday and submit information on this for review in the next Revenue Meeting.
03. The Tahasildars of mother Tahasil are instructed to transfer all the Revenue Cases to the new created Tahasils on proper chalan forthwith.
04. Steps be taken to reduce the un-collectable dues.
05. Tahasildars should hold regular required no. of camps courts in the R.I. circle and all the cases should be disposed of in the Camp Court only.
06. The Tahasildars Bhanjanagar, Kodala, Sorada. Berhampur, Purushottampur, , Digapahandi, J.N.Prasad and Ganjam are instructed to submit the ex-gratia case records for sanction of ex-gratia to the victims pending with them immediately to District Office.
07. Tahasildars to verify the genuiness of ceiling surplus land reserved for public purpose as well as shown as unsuitable for agriculture during their tour to circle office.
08. Sub-Collectors must co-ordinate the Sub-Divisional Level Committee Meeting with the Drugs Inspector and Police Authority and starts raids for detection of illegal sale Medicine

The meeting ended with vote of thanks to the Chair and the participants.

Sd/-

COLLECTOR, GANJAM

Memo No (Rev.XVI-2/09) / 2614

Date 08-12-2009

Copy submitted to Secretary to Revenue Divisional Commissioner (SD), Berhampur for favour of kind information.

Sd/-

COLLECTOR, GANJAM

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Memo No (Rev.XVI-2/09)/2615

Date 08-12-2009

Copy forwarded to all Sub-Collectors / Tahasildars of this District for information and necessary action. They are requested to furnish the compliance on the items point wise by 15.05.2009.

Copy to Deputy Collector, Touzi , Establishment , Supdt of Land Records, / District Sub-Registrar, Ganjam, Chatrapur, / Mining Officer, Ganjam Circle, Berhampur for information and necessary action.

Copy to P.A. to Collector, Ganjam / Steno to A.D.M. (Gen)Ganjam for kind perusal of Collector/ ADM.

Sd/-
COLLECTOR, GANJAM